



Collections

Client configuration form

Please complete this form and provide documentary evidence as appropriate. Submission of fraudulent documentation and false information will lead to refusal of this application and denial of service.

Instructions

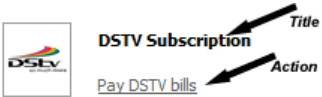
1. Complete every part of this form in BLOCK letters.
2. Attach photocopies of relevant documents including Certificate of Company's registration where required
3. Attach a completed system access form and authorization letter on business letterhead

QuickTeller I.D. (Assigned by InterSwitch)

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SECTION 1 Company Information	Please complete this section with information about the biller/ merchant/Funds recipient.	
	Name	
	Address	Required Channels <input type="checkbox"/> www.Quickteller.com <input type="checkbox"/> Internet banking partners <input type="checkbox"/> Mobile money partners <input type="checkbox"/> Mobile Banking partners <input type="checkbox"/> ATMS <input type="checkbox"/> Retail network partners <input type="checkbox"/> Quickteller Mobile <input type="checkbox"/> Merchant website <i>*starred channels are not yet live</i>
	Website:	

SECTION 2 Contact Information	This section gathers information about the contact persons in the biller/merchant/ recipient organization	
	Name or primary contact person	Name or secondary contact person
	Designation	Designation
	Office telephone / extension	Office telephone / extension
	Mobile phone	Mobile phone
	Email address	Email address

SECTION 3 Extended Information	This sections gathers a little more information on the collections requirements	
	How should your service be displayed on Quickteller 	Title: <i>[maximum of 20 characters]</i> Action: <i>[maximum of 20 characters]</i>
	Customized url <i>[e.g. www.quickteller.com/dstv]</i> WWW.QUICKTELLER.COM/[.....]	
Customer Reference to validate the payer <i>(This is the description of the unique identifier for payers; e.g. decoder number, order number, payee ID, phone number, etc.)</i>		

SECTION 3	Is customer validation required before payments are accepted?	
	Customer support email address	Customer support phone number
	Settlement frequency <input type="checkbox"/> Daily <input type="checkbox"/> Weekly on Mondays <input type="checkbox"/> Monthly first/last day of the month	
	Company logo <i>Please provide company logo in .jpg, .gif or .png standard image formats</i>	

SECTION 4 Payment Items Information	This sections gathers information about the items that payers will be paying for at all QuickTeller channels			
	PRODUCT/SERVICE	PRICE	FIXED PRICE? <small>Yes/no</small>	LEAD BANK <small>Monies for this product/service would be settled to this bank from all collecting banks</small>

SECTION 5 Integration Requirements	This sections gathers information on how your systems would integrate with the InterSwitch platform		
	<input type="checkbox"/> Direct HTTP Integration for customer validation <input type="checkbox"/> CSV upload and download	<input type="checkbox"/> Direct HTTP Integration for Payment notification <input type="checkbox"/> None	<input type="checkbox"/> Email notification for every payment received

SECTION 6 Integration Requirements (2)	If you chose Direct HTTP integration above, please provide notification/validation url that data will be passed to by Interswitch
	TEST URL: http(s)://..... LIVE URL: http(s)://..... <i>*Please request for technical information on how this works before submitting this form. Once this form is submitted, if submitted URLs are non-functional as required, it may cause delays to your certification process</i>
	<input type="checkbox"/> I verify that I have thoroughly tested both URLs for conformance to Interswitch API messaging and standards

QuickTeller Terms & Conditions

As a result of the possible attempt by fraudsters to attack unsuspecting cardholders, it has become imperative for your Company/ establishment to agree and execute the following terms & conditions:

1. That you will ensure that all necessary security is put in place to guard against the menace of card and e-payment fraudsters with reference to payments your organization receives via the QuickTeller channel
2. That you will take adequate measures to ensure that only genuine cardholders get value for whatever product or service from which you have received payment via the QuickTeller platform.
3. That for goods that require physical delivery, you will ensure that full and traceable details of the purchaser is acquired and presented upon request by InterSwitch on behalf of any of the participating banks.
4. That in the event that a participating bank on the InterSwitch network reports a transaction as fraudulent before the delivery of a product or service, the delivery of such products or services must be halted if such service has not been delivered. InterSwitch will take responsibility for authorizing the reversal of the initial transaction so the funds can be remitted to the aggrieved party.
5. That you will keep adequate records of all delivery notes and invoice for all products sold and delivered on the QuickTeller platform and furnish InterSwitch with same in the event that a transaction is confirmed as fraudulent.
6. That you will abide by all security standards and regulations that may be released by InterSwitch from time to time.

I, on behalf of hereby certify that the information provided in this form is true and accurate. I agree thatreserve the right to take appropriate measure including legal actions if the information here is discovered to be false.

Signature Designation Date.....

Company seal.....

For InterSwitch use only

SECTION 1 Payment Items Information	PRODUCT NAME	PRODUCT SHORT NAME (8 characters max)	CONFIGURED PAYMENT CODE

SECTION 2 Other Information	Customer convenience surcharge		
	Collections fee		
	Collections fee sharing	ISW: _____ Collecting Bank: _____ Lead Bank: _____ ISO: _____	
	Configured biller category		
	Configured risk category		
	Success email template		
	Success SMS template		
	Failed email template		
	Failed SMS template		
	PAYDirect product		
	Payment items	<input type="checkbox"/> Mapped <input type="checkbox"/> Direct	
	Data Exchange Method	<input type="checkbox"/> Manual PAYDirect upload & download <input type="checkbox"/> Generic ESB bundle <input type="checkbox"/> Other (<i>describe</i>) _____	
	Specify additional details to be captured at the point of payment if applicable	Field Name	Is Mandatory?